



Frontline Managers Programme: (Level 6)
Facilitator: Hugh Guidera

FLMP_ICBE Group 1_2025

Programme Introduction		Date:	Time:
Session Registration Link:			
Session 1	Programme Introduction	April 1st, 2025(Tuesday)	2:00 PM to 3:30 PM

Programme Schedule:
Programme Registration Link:

Module 1: Understanding Management			
Session 1	The role and requirements	April 8, 2025 (Tuesday)	2:00 PM to 3:30 PM
Session 2	Management Styles	April 9, 2025 (Wednesday)	2:00 PM to 3:30 PM
Session 3	Developing Best Behaviours	April 10, 2025 (Thursday)	2:00 PM to 3:30 PM

Module 2: Managing Teams			
Session 1	The value of teamwork	April 22, 2025 (Tuesday)	2:00 PM to 3:30 PM
Session 2	Developing Optimum Team Traits	April 23, 2025 (Wednesday)	2:00 PM to 3:30 PM
Session 3	Addressing Dysfunctions	April 24, 2025 (Thursday)	2:00 PM to 3:30 PM

Module 3: Understanding Self & Others (Tricia Cunningham)

Session 1	Framework for understanding	May 6, 2025 (Tuesday)	2:00 PM to 3:30 PM
Session 2	Understanding Personality Types	May 7, 2025 (Wednesday)	2:00 PM to 3:30 PM
Session 3	Understanding remaining Types	May 8, 2025 (Thursday)	2:00 PM to 3:30 PM

Module 4: Communication Skills

Session 1	Elements of Communication	May 20, 2025 (Tuesday)	2:00 PM to 3:30 PM
Session 2	Performance Management	May 21, 2025 (Wednesday)	2:00 PM to 3:30 PM
Session 3	Performance Mgmt Continued	May 22, 2025 (Thursday)	2:00 PM to 3:30 PM

Module 5: Effective Time Management

Session 1	Prioritising Workloads	June 3, 2025 (Tuesday)	2:00 PM to 3:30 PM
Session 2	Using Tools	June 4, 2025 (Wednesday)	2:00 PM to 3:30 PM
Session 3	Effective Delegation	June 5, 2025 (Thursday)	2:00 PM to 3:30 PM

Module 6: Managing Change

Session 1	Change can be Positive	June 17, 2025 (Tuesday)	2:00 PM to 3:30 PM
Session 2	Managing Responses	June 18, 2025 (Wednesday)	2:00 PM to 3:30 PM
Session 3	Using Emotional Intelligence	June 19, 2025 (Thursday)	2:00 PM to 3:30 PM